



## Winnifred Stewart Association

### Empowering People. Inspiring Dreams. Service Coordinator - Day Services

Do you enjoy helping people? Do you aspire to make a difference in other people's lives? Then we may have a position that is right for you. As a Service Coordinator in our Day Services Program, you will have the opportunity to empower individuals with developmental disabilities to experience their dreams and aspirations.

We are looking for someone who is interested in a rewarding career in disabilities studies. This position includes supporting and encouraging individuals to participate in meaningful activities and to connect with their community utilizing public transportation.

Our ideal candidate will have the following qualifications:

- Grade twelve diploma or equivalent; a Diploma or Degree in Disabilities Studies or equivalent, plus one years experience working with adults with developmental disabilities or combined equivalent.
- Training / knowledge of Person Centered approaches is an asset.
- Experience in the development and implementation of behavioral interventions and Strategies.
- Experience with completion of personal care as required.
- Demonstrated case management skills required.
- Good working knowledge of MS Word, templates and use of the Internet.
- Current First Aid / CPR Certification
- Valid Drivers License

If you have these qualifications and are a team player, are good at motivating others, and have solid English communication skills (verbal and written), we would be pleased to hear from you.

All Successful applicants will be required to complete a security clearance and be required to submit a driver's abstract at their own cost.

Hours of work will generally be during the day, however there maybe times when the schedule would need to be adjusted to accommodate individual need or activity.

Additional Information / How to Apply:

You will work 37.5 hours per week and the starting salary will be \$33 084 annually

Competition Number: DSC30112011

Please submit your cover letter with your resume to Human Resources, [sloutan@wsaf.ca](mailto:sloutan@wsaf.ca) indicating Competition Number.

**\*\*We thank all applicants, however we will only be contacting applicants who have meet the previous stated criteria\*\***